# Town Council Meeting Minutes August 8, 2011 6:30 pm

Bert Wells Rich Taylor
Dean Geracimos Ron Francis

Frank Vari Sharon Weygand, Town Administrator

Frank Hill, Mayor Tomas Yeager, Town Attorney

Valerie Walls, Clerk/Treasurer

Mayor Hill brought the meeting to order at 6:30pm followed by the Pledge of Allegiance.

### Approval of minutes from July 11, 2011

**MOTION:** Rich Taylor made a motion, Frank Vari seconded to accept the minutes from July 11, 2011 with amendments. All in favor, motion carried.

### Approval of minutes from July 13' 2011 Special Session

**MOTION:** Bert Wells made a motion, Rich Taylor seconded to accept the minutes from July 13, 2011 Special Session. All in favor, motion carried.

### Approval of minutes from August 1. 2011 Special Session

**MOTION:** Rich Taylor made a motion, Bert Wells seconded to approve the minutes from the Special Session from August 1, 2011. All in favor, motion carried.

## Approval of minutes from August 1. 2011 Closed Session

**MOTION:** Frank Vari made a motion, Rich Taylor seconded to approve the minutes from the Closed Session from August 1, 2011. All in favor, motion carried.

# **Public Announcements:**

**Frank Hill:** Wendy Biggs would like some help planning a 9-11 Memorial in Town, reaching out to the VFW, churches and other civic organizations. Please let Val or the Mayor know if you would like to help out.

### **Commissioner Reports:**

Frank Vari

- Ron Francis Public Works Raising block wall on the drying beds. It has been requested to have the fire hydrants flushed again on the North side. Next Water & Sewer meeting is on the 15<sup>th</sup>. Sidewalk repairs in front of Trinity has begun. There was an event sign stolen from the marquee at the bottom of the bridge.
- Bert Wells Public Safety Sgt Leas report attached; additional coverage during the Car Show has been requested along with an additional 8 hours with Conquer the Bridge. SHA will be doing a presentation at the workshop regarding the traffic study on 213.

Charter – Some changes to be discussed at the August workshop.

**Ethics** 

• Rich Taylor Financial Historic

Planning & Zoning

Parking Committee-No parking meeting in July.

5K Runs/Walks: Conquer the Bridge Walk/Run – looking for

non-perishable items to help out the Ecumenical Association. Still in need of volunteers for both North & South sides. Will start looking for sponsors for the New Year's Day run.

• Dean Geracimos Parks & Recreation-Barb & Chris are doing a great job with the gardens and looking for additional sponsorships. NYC trip is November 5th

Docks-

Little League – 4 District Championships;

9-10 YO Girls State Champions

Chamber of Commerce – 8/25 Grand Re-Opening for stores in

Town, 4-6:30pm all stores will be open and sidewalk sales all weekend long. October will host a Bridal Show, Fall Fest, Pumpkin Lighting. Will need Town support starting their own website.

#### Office Reports

Sharon Weygand Town Administrator – report attached.
 Valerie Walls Clerk/Treasurer – P&L Report attached

• Frank Hill Mayor – (3) Little League grants have been submitted. Will be a Trash/Yard Waste/Recycling meeting on Thursday. If anyone has any questions or concerns, let us know. Natalie Ricci will be meeting with Sgt Leas regarding Parking Violations. Met with the Sisters regarding land for a sewer plant. Waiting for notes and recommendation from Chris Jakubiak. Watershed Implementation Plan – Federal Government will be dictating to the state.

#### **Old Business**

- Community Garden particulars are needed for plots and the Hold Harmless agreement. Frank Vari to get information to Tom by the work session.
- Work-In-Process Ordinance regarding Water & Sewer Rate Levels Bert Wells & Ron Frances have sent comments.
- Electric Power to light "Welcome" Sign / Christmas Tree Lighting August Workshop
- Licensing of Rental Units August workshop

#### **New Business:**

2010 Planning & Zoning Commission Annual Report

Need to add Union Street Park, North Side Dock and Overlook on South side.

Draft Map verification of Zoning Maps - BridgePoint is TND

**MOTION:** Ron Francis made a motion, Frank Vari seconded to approve the Planning and Zoning Commission Annual Report subject to verification and authorize Town Hall staff to make map corrections. All in favor, motion carried.

#### **ACTION ITEMS:**

• Chamber Membership Fee – Membership is free.

**MOTION:** Dean Geracimos made a motion, Ron Francis seconded to fill out the membership application so we are on the mailing list. All in favor, motion carried.

• Ordinance 7-11-2011.1 Authorization of check signing in the absence of the Clerk/Treasurer or the Mayor.

**MOTION:** Dean Geracimos made a motion, Ron Francis seconded to approve Ordinance 7-11-2011.1, authorization of the Vice President to sign checks in the absence of the Clerk/Treasurer or the Mayor. Aye 4 Nay: 0 Rich Taylor abstained. Motion carried.

• Front Façade: Rescinding motion from May 9, 2011

**MOTON:** Ron Francis made a motion, Dean Geracimos seconded to recind the motion of awarding the contract to Hutton Builders from May 9, 2011. All in favor, motion carried. *Note: Project was not correctly advertised.* 

Awarding Front Façade Contract

**MOTION:** Dean Geracimos made a motion, Frank Vari seconded to award the contract to Hutton Builders for \$20,450 because he believes it is the most responsible bid. All in favor, motion carried.

• Bids for Canal Crossing Connection Bids

**MOTION:** Dean Geracimos made a motion, Frank Vari seconded to accept Artesian's recommendations to award the North side Part of the project to Cecil Construction for \$28,600, the South side part to AP Croll for \$27,331 and the HDPT Pressure Test to AP Croll for \$1937 per side. All in favor, motion carried.

MOTION: Ron Francis made a motion, Bert Wells seconded to accept Artesian's cost of \$4860 for inspection services. All in favor, motion carried. *Note: Bids from Arro, URS and MOU from Artesian are included in the Minutes Book.* 

Bids for Engineering of Phase II – August workshop
 Artesian is working on scope of work; Town will put out an RFP for Engineers
 Recommendations from Town Attorney – Peter Borne from Galena, James Wright from Betterton.

 Professional services, no advertisement is needed. We do have a proposal from URS.

**MOTION:** Dean Geracimos made a motion, Ron Francis seconded that we offer the project of writing the RFP to Peter Borne (first) (James Wright second) with costs not to exceed \$5000. All in favor, motion carried. *Town Attorney to call on Tuesday to see if either is interested in the job*.

Emergency Vehicle Parking Only

MOTION: Bert Wells made a motion, seconded by Frank Vari to purchase and install an Emergency Vehicle Parking - Loading & Unloading Only sign in front of the Tap Room on Bohemia. All in favor, motion carried.

• 3<sup>rd</sup> Annual New Year's Day 5K

**MOTION:** Ron Francis made a motion, seconded by Bert Wells to approve the Event Application for the 3<sup>rd</sup> Annual New Year's Day 5K. All in favor, motion carried.

**Public Comment: None** 

**MOTION:** Ron Francis made a motion, Rich Taylor seconded, to adjourn the meeting at 8:36 pm. All in favor, motion carried.

Submitted by:	Approved by:
D. Valerie Walls, Clerk Treasurer	Frank Hill, Mayor